

The Grove Academy Breakfast Club

The Breakfast Club is held in the main school and is open to the Academy's pupils from year one to year six subject to availability. All children are under full adult supervision at all times.

At least one member of staff will be First Aid trained and the fire policy will be the same as in normal school hours. Pupils will be offered a varied menu to include a choice of cereal, toast, croissant, crumpet/muffin, cheese, ham and fruit.

Breakfast Club rules

- Be polite to all staff and each other
- Do not throw food or games
- Always get permission from staff if you wish to leave the breakfast area
- Do not run or shout in the breakfast area

Action for unacceptable behaviour

- Verbal warning given to pupils regarding their behaviour and any incidents will be logged
- Parents will be sent a written warning
- Parents will be sent a letter of a temporary exclusion from the breakfast club
- Parents will be sent a letter of a permanent exclusion from the breakfast club

Information for parents

- If your child is unable to attend for any reason, parents must contact the school office on 01923 674463 pressing option 1, before 8.00a.m in order for you not to be charged for the session
- Children must not be dropped off before 8.00 a.m and should be brought to the main reception by their parent/guardian each day. In order to ensure the health and safety of the children they will not be able to enter the premises before this time, and parents should not leave before the children have been collected by a member of staff
- The charge is £3 per day, and payment should be made for the number of sessions being attended on Monday of each week. If payment is not made in advance the school may refuse attendance. There will be no casual attendance permitted.

Please keep your copy of the breakfast club rules and detach this half of the leaflet to return to the school office.

Child's Name _____ Class _____

Parent/Guardian _____

Contact Number _____

Dietary Requirements/Allergies/Medical Information

Please indicate on which days you would like your child to attend :

MON TUES WED THURS FRI

I agree for my child/children to attend the breakfast club and to abide by the rules set in this leaflet.

I understand that the children should not arrive before 8:00am and it is not the responsibility of the club to look after my child/children before then. All children should be signed in by the parent on a daily basis.

I also agree for my child/children to be treated by the appropriate member of staff in the case of a medical emergency, or to be evacuated in the case of a fire.

PRINT NAME _____.

SIGNATURE _____.

The Grove Academy



**The Grove Academy
Fourth Avenue,
Watford,
WD25 9RH**

**Telephone: 01923 674463
Fax: 01923 674461**

Breakfast Club

Opening Times: 8:00 a.m – 8:50 a.m

Monday to Friday: Term time only



